



# Uniform Policy

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Responsible: Heads of  
Section.

Uniform is worn by all students in Years 7-11. It is available through the PTSA shop located in Sha Tin Junior School and consists of:

- Navy blue trousers with school logo on pocket.
- Navy blue skorts with school logo, for girls.
- White cotton shirt, short sleeved, with school logo on breast pocket.
- Navy blue school fleece or sweatshirt with school logo.
- Navy blue team hoodie.
- Navy blue school hoodie.
- Navy blue cardigan with school logo.
- Plain white or navy socks, long or short.
- Black low-heeled shoes/ trainers (all parts of the shoe/ trainer must be BLACK)

**We recommend in the interests of hygiene and comfort that training shoes worn when playing sport or during PE lessons are different from those worn in lessons.**

1. Trousers should be hemmed and well fitted.
2. All items of uniform must be clearly marked with the student's name.
3. Make-up should be minimal and discreet.
4. Nail varnish is not permitted.
5. Jewellery should not detract from the image of the school uniform. It may consist of:
  - i) Two pairs of studs or sleepers (maximum two per ear).
  - ii) One bracelet
  - iii) One ringJewellery **MUST** be removed during PE lessons.
6. Hair must be a natural colour.
7. Students should not wear earphones whilst walking in the corridors as this creates health and safety issues.
8. If students are feeling cold, they may wear additional clothing on their journey to and from school and at break times. For example, students can wear jackets/coats/scarves/hats/gloves. These should be removed during lessons, unless the cold weather warning is in place. Outer garments should be a dark colour, preferably navy blue or black, and they should be worn over the uniform.
9. Article 9 of the UN Declaration of Human Rights protects the right to “*Manifest one’s religion or beliefs.*” We are sensitive to and demonstrate a respect for the needs of different cultures, races and religions. Any religious variations to our uniform/jewellery must still comply with our health and safety requirements. If students wish to wear a variation of our uniform

because of their religion or beliefs then permission is needed from the relevant Head of Section.

### **PE and Drama Uniform**

PE Kit is available at the PTSA shop and consists of: blue shorts; school PE shirt in House colours, swimming costume/shorts and a swimming cap. Students supply their own training shoes and white socks.

**Please note: The Head of PE will be the final arbiter of what is acceptable.**

Drama students need a plain black T-shirt and shorts or trousers.

**Please note: The Head of Drama will be the final arbiter of what is acceptable.**

Students are permitted to wear their PE Kit/Drama T-shirt on their journey to school if they have PE/Drama for period 1. If students decide to do this they must ensure that their uniform is packed carefully so that it is presentable when they change into it for period 2. Students are also permitted to wear their PE Kit/Drama T-shirt on their journey home if they have PE/Drama for period 5.

### **Senior School (Years 12 and 13)**

Students in the Senior School do not need to wear uniform but are expected to dress appropriately for a place of learning. Casual clothes are suitable, but must be clean and smart. Jewellery and make up must always be discreet.

#### **Senior School Dress Code:**

- Clothing may be casual but must always be practical, well presented and clean
- Clothing should not contain any provocative or offensive slogans or designs
- No headgear to be worn indoors
- Footwear should be appropriate for climbing stairs (i.e. no flip flops)
- Underwear must not be visible
- T-shirts/blouses must cover shoulders and upper arms and be full length
- Skirts and shorts must be of a reasonable length
- All jewellery must be discreet and suitable for the school environment.

One facial piercing (a discreet stud only and excluding ear piercing) is allowed but prior approval must be obtained from a member of the Senior School Team. If you are unsure about whether a piece of jewellery is acceptable please ask a member of the Senior School Team.

**Please note that in all cases and for all year groups Heads of Section and Year will be the final arbiters of what is acceptable.**

#### **Dress code during exams**

Y10 & Y11 must wear full school uniform for internal exams. Y12 and Y13 students must adhere to the guidelines on page 2 for internal and external exams. Y11s taking external exams must follow the guidelines for the Senior School dress code.

The Vice Principal in charge of examinations will be the final arbiter of what is acceptable.

**Consequences if students are not wearing the correct uniform:**

If students are not wearing the correct uniform or dress code teachers will address this with the student. If practical, the student will be asked to remove the incorrect item or to ensure that she/he is in correct uniform the next school day. If students need to wear a variation of the uniform for medical reasons, for example different shoes, then permission needs to be given by the relevant Head of Section. If students repeatedly break the Uniform Policy parents will be informed by the student's tutor and students will be sanctioned.